



## **Carroll E. Prosser Chapter 30**

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**JAIME A. LLERAS  
COMMANDER**

**JAMES CARTER  
ADJUTANT**

**RALPH JORDAN  
TREASURER**

April 18, 2020

Dear Member,

Given the public health and safety concerns related to the spread of COVID-19, the DAV Department of South Carolina is providing the following guidance to Chapters on meetings and elections.

As of April 4, 2020, all Chapter/District meetings and elections for the month of April have been suspended. The current elected or appointed officers of the chapter/district shall remain intact until the next chapter/district meeting or further guidance is given.

Any elected or appointed officer not wishing to fulfill his/her duties any longer may resign their position. The chapter commander can fill the vacancy once the resignation letter has been received. If the chapter commander resigns, the senior vice commander will move up and take over as chapter commander.

Also, the State Convention has been canceled this year. All current elected or appointed officers of the Department will remain intact until next year. If any elected or appointed officer not wishing to fulfill his/her duties for another year, he/she may resign their position. The chapter commander can fill the vacancy once the resignation letter has been received.

Our chapter board officers have decided that our May 7<sup>th</sup> membership meeting will be canceled. Also, since our June 4<sup>th</sup> meeting is too soon after May, we decided to cancel the June meeting. Therefore, since we don't meet during July & August, in accordance to our Constitution & Bylaws (Article IV-Section 2), our next monthly membership meeting will be on September 3<sup>rd</sup>, when we will hold our elections for officers.

As for when we will resume 'normal' operations is unknown at this time. However we will:

1. **Claims** – our Service Officers will provide assistance on a one-on-one bases via phone/emails with veterans, between now and June 15<sup>th</sup> and we will revisit this time period every two weeks.
2. **Food Assistance** – we will assist veterans in need such as, needing money for food, on an as needed bases.
3. **Sharing Information with veterans** –
  - a. we will update our office answering machine to remind callers of our situation;
  - b. we will work on sending out information related to veterans via emails and on our Facebook page at (DAV Carroll E. Prosser Chapter 30), as we receive it from the VA & DAV headquarters (see attached information on VA claims process extensions). And most importantly;
  - c. we will share information of veterans in need so as to see what we can do to help them. If you know of a veteran/family in need, let us know so can try to reach out to them.
4. **Funding** – our donations are down and understandingly so, given our current financial situation. However, if you can help us help those in need, it will be greatly appreciated, especially by those we can help.

Given the seriousness and the unknowns of the COVID-19 virus, we need to plan for longer periods of 'social distancing' and not rush back into our 'normality.' Stay safe & healthy and have patience with this time in our lives.

Sincerely,

Jaime A. Lleras,  
Chapter Commander